

SCTC Board Meeting Minutes for February 17 2022 - Final

Board Member Attendees: Carrie Bell, Ken Okazaki, Jeanette Hoggatt, Roy Molseed, Roger Okamoto and Brook Lee (Not in attendance: Helen Matsumoto)

Captain Attendees: Mark Alves, Alice Isaacson and Jeanne Oxford (Not in attendance: Jackie and Bill)

Date: February 17, 2022

Meeting app/method: Clubhouse

Start time: 6:30 pm

End time: 7:40 pm

MINUTES:

Board and Captains:

- Oliver of LifeTime said we can take up to 8 USTA teams per season.
- There was a 2.5 women's USTA team signed up without asking for Board approval. Carrie spoke with the captain of that team and she will move her team to Sunnyvale.
- The captains reported that all their players are members of the club.
- Mark needs 10 players for his 3.5 adult team.
- Bill may need more players as well.
- Do Captains have to come to every meeting or would emails with the captains suffice? It was later decided captains should attend remaining meetings whose teams are about to begin or are ongoing in USTA play. Captains will stay the first 10 minutes when they are requested to attend meetings.

Board

- Anyone new taking over the Treasurer job? Jeannette is temporary and she is okay with this if the job doesn't involve too much work. Carrie will show her how to do taxes. IRS and state forms are extremely simple and on-line. Forms are due May 15th. Roger said he can do the taxes this time around. 501C uses the simple form and should be done on-line. Most payments are PayPal. Treasurer will keep track of receipts and write checks. Ken said he can take the official position but Carrie can assist him. Jeannette can keep the payment card and continue making payments. Should still look for a new 2-year term Treasurer however.
- Mixers and clinics, try to schedule as to not conflict with major SC City events being held at swim and tennis centers. Ken will reserve courts with LifeTime. Third Fridays and third Saturdays of each month except in July when we have the Pig Out. Art and Wine Festival on 9/17. Skip March 18 for clinic but do March 19 for mixer. April, May, June, August and Sept for clinics. No clinic in July as we have on the 16th our Pig Out mixer as well as no clinic in October. Mixers in March, April, May, June, July, August and September. Ken will ask for 3 courts for mixers and 2 courts for clinics. Captains should sign up for leading the mixers. Carrie will email the captains the mixer dates and have each of the captains select the mixer they will be leading. Carrie will ask Jackie to do a clinic for stretching and injury prevention versus a doing mixer. Nobody wanted \$5 gift cards (to winners) so Jeannette suggest giving back their \$5 entrance fee.

Clinics 2 courts

4/15
5/20
6/17
8/19
9/23

Mixer 3 courts

3/19
4/16
5/21
6/18
7/16
8/20
9/24

Inter club 4 courts

10/15

- Sept 17th for interclub was requested? Easier for us to host but the September date falls on the wine festival weekend so moving the interclub to October 15th was agreed upon. No mixer in October. There is a signup sheet on the Mountain View website. Roger will program a signup sheet on the SCTC website. Roger will handle this event. Trying to get 4 courts. How much should we charge for the tournament? Mountain View charges \$10 per person/member. No lunch but maybe snacks would be good for this event.
- November dinner, indoors? Should plan on an indoor event. Roger prefer outdoors or a restaurant with an outside patio but Roy thought it should be held in October if outdoors. Try to reserve an entire outdoor area. Roy will make some inquiries on the costs to reserve the patio area at Pedro's near Great America/Mission College. Thursday in early October would be good. Oct. 13th is a good date to shoot for. Roy will check several places and dates.
- Next board meetings are scheduled for April 21, June 16th, September 15th, third Thursday. Use emails between meetings for updates.
- Roger's to do list is to revamp the website.
- Membership Chair and Treasurer are open positions.
- Mixer Coordinator would be good to have as Jeanette has been doing a good job filling in. Volga has been very helpful at the mixers and clinics but may not want the official title.
- Games for Pig Out event. Cornhole games can be acquired by Ken. Jumping jacks. Gift card prizes are not going over well. Giving back to winners their entrance fees seems to be better.